

# WYOMISSING AREA SCHOOL DISTRICT 2011-4337

Minutes August 15, 2011

The regular meeting with committee reports of the Board of School Directors convened at 4:00 p.m. in the Community Board Room of the Jr./Sr. High School with Mrs. Davis, Board President, presiding.

## PLEDGE OF ALLEGIANCE

Following the pledge of allegiance, Mrs. Davis asked if anyone would be recording the meeting. No one indicated the intent to record.

Board Members Present:

Mrs. Bamberger (dep. at 4:07 p.m.), Mrs. Davis, Mr. Fitzgerald, Mrs. Helm (arr. at 4:07 p.m.), Mr. Larkin (by phone), Mr. Painter, Mr. Portner, Mrs. Sakmann (by phone) and Mrs. Seltzer.

Administrative Staff Present:

Mr. Krem, Mrs. Vicente, Mrs. Mason, Mr. Fries, Mrs. Morett, Mr. Babb, Mr. Jones, Mrs. Lampe, Mrs. Schwenk and Mr. Stoltzfus.

Attendees:

Mr. Keith Smoker, Reading Eagle, and Shelley Filer, recording secretary.

## MEETING ANNOUNCEMENTS

Following the roll call by the Board secretary, Mrs. Davis welcomed everyone including Mrs. Lampe and Mr. Stoltzfus as new members of the administrative team.

The following meeting schedules and locations were announced.

- School Board Meeting – August 22, 2011, 7:00 p.m.
- All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

## COMMITTEE REPORTS

A. Finance – No report.

B. Facilities – No report.

C. Curriculum – Mrs. Vicente reported on behalf of Mrs. Sakmann and said that two teachers made textbook presentations for AP Psychology and AP European History. The proposed textbooks are on the agenda for approval. One book will be paid for by the building budget, the other will come from district-wide curriculum budget funds for textbooks. There was also a preliminary review of data that will be shared.

D. Technology – No report.

E. Personnel – Mrs. Vicente reported that the personnel items reviewed are listed on the agenda.

# WYOMISSING AREA SCHOOL DISTRICT 2011-4338

## Minutes August 15, 2011

- F. Policy – Mr. Portner reported that four policies are slated for a first reading on the agenda.
- G. Ad Hoc Committees
  - Community Relations – No report
- H. Berks County Intermediate Unit Board Report – Mrs. Seltzer reported that the next meeting is August 18, 2011.
- I. Berks Career & Technology Center Board Report – Mr. Painter reported that the next meeting is August 25, 2011.
- J. Berks EIT Report – Mr. Larkin reported that a new Executive Director has been named following the former director's retirement. He expects a smooth transition. Mrs. Mason reported that we elected to receive receipts on a monthly basis, but it is difficult to determine how quickly they are coming in compared to the quarterly basis until we have passed the first quarter mark.
- K. Wyomissing Area Education Foundation – No report.
- L. Legislative Report – Mr. Fitzgerald reported that each year PSBA provides an opportunity for school boards to talk with their state legislators at meetings held on a county-wide basis. At Montgomery County's meeting there were two State Senators and 11 representatives present. At York County's meeting, there were two State Senators and 6 representatives present. At Berks County's meeting there was no state representation at all.

### PUBLIC COMMENT

None

### PRESENTATION

Mrs. Vicente reported on the 2011 Preliminary AYP data. Last year the JSBS was making progress coming out of School Improvement I. AYP targets must be met two years in a row. Since we did not meet the target this year, we are now in School Improvement II. The School Improvement Plan will be reopened in the fall to make sure our plan is addressing the area in which we need to improve to successfully reach the target. WHEC and WREC made AYP. Although WHEC and WREC made the target, a three-year comparison shows there is a slight decline in math scores at both schools.

### **SUPERINTENDENT'S REPORT**

#### **A. CURRICULUM/ TECHNOLOGY**

Upon a motion by Mrs. Seltzer and second by Mr. Painter, the following Curriculum and Technology item was approved:

Minutes August 15, 2011

1. Approved textbooks for 2011-12
  - a. A History of Western Society, McKay et al, Bedford/St. Martin, 2011 for AP European History, \$4,000.
  - b. Myers' Psychology for AP, Myers, Bedford, Freeman, and Worth, 2011, for AP Psychology, \$12,100.

Yeas: Fitzgerald, Helm, Larkin, Painter, Portner, Sakmann, Seltzer and Davis.

Absent: Bamberger

Nays: None. Motion carried.

**B. FINANCE/  
FACILITIES**

Upon a motion by Mr. Portner and second by Mrs. Bamberger, the following Finance and Facilities items were approved:

Mr. Painter requested an amended motion to vote on the items separately. A motion was made by Mr. Portner and second by Mrs. Seltzer.

1. Authorized the filing of protective appeals before the Board of Assessment Appeals to examine the tax exempt status of certain parcels located within the school district owned by The Reading Hospital and The Reading Hospital and Medical Center and to authorize appropriate representatives of the school board to execute such applications and other documents and take such further actions as may be convenient thereto.

Yeas: Bamberger, Fitzgerald, Larkin, Portner, Sakmann, Seltzer and Davis.

Absent: Helm

Nays: Painter. Motion carried.

2. Approved CBIZ Benefits & Insurance Services, Inc. as the administrator of the Section 125 Cafeteria Plan Flexible Spending Program with implementation and enrollment to be conducted by Kades-Margolis Corporation.  
*Background information: Up until now the district was using Security Benefit as the administrator through Kades-Margolis at no charge to the district. Kades-Margolis has made the decision to forego any future Section 125 enrollments through Security Benefit. By using CBIZ, there will continue to be no charge to the district.*

Yeas: Bamberger, Fitzgerald, Larkin, Painter, Portner, Sakmann, Seltzer and Davis.

Absent: Helm

# WYOMISSING AREA SCHOOL DISTRICT 2011-4340

## Minutes August 15, 2011

Nays: None. Motion carried.

The remaining Finance and Facilities items were opened for discussion. Mrs. Davis asked if the cost for the HVAC project would be noted in next week's agenda. Mrs. Mason answered that the bids were being reviewed by the solicitor. Mr. Fitzgerald asked what the additional state monies were. Mrs. Mason said it was the \$29,000 for the Accountability Block Grant.

### C. PERSONNEL/ POLICY

Upon a motion by Mrs. Seltzer, second by Mr. Portner, the following Personnel/Policy items were approved:

During discussion, the agenda items referring to athletic stipends were pulled from the vote due to incomplete information.

The dress and grooming policy was discussed. Mr. Portner asked Board members to send their suggestions for additional revisions to him so the policy could move forward for a second reading at the August 22, 2011 meeting.

#### 1. APPOINTMENTS/TRANSFERS

##### a. Administrative Staff

- 1) **Corbin Stoltzfus** Assistant Principal/Athletic Director at the Jr./Sr. High School, effective August 15, 2011 at a pro-rated annual salary of \$90,000 pending receipt of necessary documentation.

*Background Information: Mr. Stoltzfus graduated from Kutztown University in 1992 with a B.S. in Social Studies and his Instructional I teaching certification in Social Studies. He received his Instructional II teaching certification in 1995. Mr. Stoltzfus pursued continuing education and received his Master of Education in Curriculum and Instruction in 2007 from Pennsylvania State University. In 2009, he received his Principal Certification K-12 from Cabrini College. Mr. Stoltzfus has been a Social Studies Educator at Owen J. Roberts Middle School and performed his Principal Internship at Owen J. Roberts Middle School. He is currently the President and a Board Member of the Norchester Youth Athletic Association. This position replaces the positions of Assistant Principal and Athletic Director.*

##### b. Professional Staff

- 1) **George Peter Beck**, Gifted Teacher for the

**Minutes August 15, 2011**

Jr./Sr. High School, effective August 8, 2011, at an annual salary to be determined by the new contract, but based on B+15-Step 6 (\$49,820 according to the 2010-2011 salary matrix) effective for the 2011-2012 school year, pending receipt of necessary documentation.

*Background Information: Mr. Beck graduated from Albright College with a B.A. in Political Science/Pre Law. He received his Elementary Education Certificate (K-6) in 2009. He has been working as a 6<sup>th</sup> grade Gifted Education Teacher from 2005 to present at the Manheim Township Middle School. Mr. Beck has been working as a co-curricular advisor in numerous areas of band and drama for Wyomissing Area School District from 2005 to present.*

- 2) **Patricia Kane**, Gifted Teacher for the WHEC, effective August 8, 2011, at an annual salary to be determined by the new contract, but based on M-Step 9 (\$57,320 according to the 2010-2011 salary matrix) effective for the 2011-2012 school year, pending receipt of necessary documentation.

*Background Information: Ms. Kane obtained a B.A. in Elementary Education and Master of Education degrees from Pennsylvania State University. She is continuing her graduate studies through the University of North Texas and Millersville University. Ms. Kane has worked for various school districts in varied capacities in gifted programs and has most recently been employed by Reading School District as the Gifted Department Chair. She is replacing Tammy Lobaugh who has retired.*

- 3) **Shauna Eastedt**, .5 RTI Teacher at the WREC at a salary to be determined by the new contract, but based on B-Step 1 (\$20,360 according to the 2010-2011 salary matrix) effective for the 2011-2012 school year.

*Background Information: Ms. Eastedt received her B.A./B.A.S. in Elementary Education/Biology from Rider University. She received her M.S. in Techology from Walden University. Ms. Eastedt was a 5<sup>th</sup> Grade Teacher in New Jersey and has also provided private tutoring. She has*

**Minutes** August 15, 2011

*operated the Summer Safari program for Wyomissing Area School District. Additionally, she was an RtI Long Term Substitute for the 2010-2011 school season.*

- 4) **Lee Marie Gallagher**, Learning Support Teacher for the Jr./Sr. High School, effective August 8, 2011, at an annual salary to be determined by the new contract, but based on M-Step 1 (\$43,520 according to the 2010-2011 salary matrix), effective the 2011-2012 school year, pending receipt of necessary documentation.

*Background Information: Ms. Gallagher received her B.A. in Elementary Education/Spanish and continued her education to earn her M.S. in Special Education from Albright College. She is certified in: Elementary K-6, Special Education N-12, Spanish K-12. Ms. Gallagher served as an Itinerant Learning Support Teacher at Donegal Middle School and the Summer of 2011 worked at Muhlenberg Elementary Center as an ESY teacher for Life Skills/Autistic Support. Ms. Gallagher is hired as a replacement for Megan Devaney who resigned.*

- 5) **Nicole Wentzel**, Special Education Teacher for the Jr./Sr. High School, effective August 8, 2011, at an annual salary to be determined by the new contract, but based on B-Step 1 (\$40,720 according to the 2010-2011 salary matrix), effective for the 2011-2012 school year, pending receipt of necessary documentation.

*Background Information: Ms. Wentzel received her Bachelor of Special Education/Certification in Special Education from Millersville University. She has served as a Substitute Teacher in Schuylkill Valley and Exeter Township School Districts. Ms. Wentzel was a teacher in our 2011 ESY program. She is replacing Rachel Unger who resigned.*

- 6) **Emily Duh**, Long Term Substitute English Teacher at the Jr./Sr. High School effective on or about November 23, 2011 through the end of the 2011-2012 school year, at a pro-rated salary to

**Minutes August 15, 2011**

be determined by the new contract but based on B-Step 1 (pro-rated \$40,720 according to the 2010-2011 salary matrix), pending receipt of necessary documentation.

*Background Information: Ms. Duh received her B.A. in English from Wittenberg University. She continued her education at West Chester University where she received her Masters of English with concentrations in writing/ teaching. Ms. Duh earned her teaching certification from West Chester University and substituted at Saucon Valley High School and most recently fulfilled a Long Term Substitute position at Boyertown Junior High West Center. Ms. Duh will be substituting for Lindsay Rada during her leave.*

- 7) **Caitlin Frazer**, Long Term Substitute English Teacher at the Jr./Sr. High School effective on or about October 6, 2011 through the end of the 2011-2012 school year, at a pro-rated salary to be determined by the new contract, but based on B-Step 1 (pro-rated \$40,720 according to the 2010-2011 salary matrix), pending receipt of necessary documentation.

*Background Information: Ms. Frazer received her B.S. in Secondary Education, English/Communications from Pennsylvania State University. She taught College Preparatory English classes for Grade 11 and 12 as part of her Professional Development School Internship. Ms. Frazer will be substituting for Mariel Jordan during her leave.*

- 8) **Brittany Robinson**, Long Term Substitute First Grade Teacher for the WHEC, effective on or about October 14, 2011 through the end of the 2011-2012 school year, at a salary to be determined by the new contract, but based on B-Step 1 (pro-rated \$40,720 according to the 2010-2011 salary matrix), pending receipt of necessary documentation.

*Background Information: Ms. Robinson has her B.S. in Elementary and Kindergarten Education and a Minor in Human Development and Family Studies/Spanish Concentration from Pennsylvania State University. She was hired at*

# WYOMISSING AREA SCHOOL DISTRICT 2011-4344

**Minutes** August 15, 2011

*Wyomissing Area School District as a Long Term Substitute for the 2010-2011 school season. Ms. Robinson will be substituting for Kendall Babiarz during her leave.*

- 9) **Jennifer Texter**, Long Term Substitute Itinerant Autistic Support Teacher for the WHEC, effective August 8, 2011, at an annual salary to be determined by the new contract, but based on B-Step 1 (\$40,720 according to the 2010-2011 salary matrix), effective for the 2011-2012 school year, pending receipt of necessary documentation.

*Background Information: Ms. Texter received her B.S. in Elementary/Special Education from Eastern University. She received her teaching certification in Elementary K-6, Early Childhood N-4 and Special Education. She was a Long Term Substitute as a Special Education Teacher at Perkiomen Valley School District for the 2010-2011 school season. Ms. Texter will be substituting for Rachel Sofia during her leave.*

- 10) **Cayla Printz**, Emotional Support Teacher at the Jr./Sr. High School, effective August 16, 2011 at an annual salary to be determined by the new contract, but based on B-Step 1 (\$40,720 according to the 2010-2011 salary matrix), effective for the 2011-2012 school year, pending receipt of necessary documentation.

*Background Information: Ms. Printz received her B.S. of Education from Kutztown University with a major in Special Education N-12/Elementary Education K-6 and concentration in Mentally/Physically Handicapped. She will be replacing Tony Alvarez for this school year.*

- 11) **Cynthia Watras**, Autistic Learning Support Teacher at the Jr./Sr. High School effective August 16, 2011 at an annual salary to be determined by the new contract, but based on B-Step 1 (\$40,720 according to the 2010-2011 salary matrix), effective for the 2011-2012 school year, pending receipt of necessary documentation.

*Background Information: Ms. Watras received her B.S. in Education with a major in*



Minutes August 15, 2011

*Elementary/Special Education from the University of Delaware. Her past experience includes working as an Instructional Assistance in both Emotional Support Classrooms and Autistic Support Programs. Ms. Watras will replace Michelle Geist who has resigned.*

c. Confidential Support Staff

- 1) **Andrew Hoover**, Information Technology Support Specialist, for the School District, effective August 1, 2011, at a pro-rated annual salary of \$34,000.

*Background Information: This new position was approved by the Board on June 13, 2011.*

- 2) **Christopher Talley**, Assistive Technologist/Technology Integration Specialist for the School District, at a per diem rate of \$191.57 for training attended on August 8, 2011 and August 9, 2011 with a pro-rated salary of \$50,000 effective August 15, 2011, pending receipt of necessary documentation.

*Background Information: The position guide for this new position was approved by the Board on June 13, 2011. His salary will be paid through Medical Access funds.*

d. Supplemental Staff

- 1) **Phillip Hornberger**, to assist with athletic scheduling at a rate of \$32/hour, 3 hours/day not to exceed 15 hours/week beginning August 8, 2011 and ending on or about September 30, 2011.

*Background Information: The elimination of the Athletic Director necessitated additional assistance in scheduling the 2011-2012 athletics to ensure continuance of the sports program.*

- 2) **Michelle Hetrich**, Summer Academy Coordinator, at a stipend of \$2,000.

*Background Information: The Summer Academy Coordinator stipend was not previously approved.*

2. RESIGNATIONS/TERMINATIONS

a. Professional Staff

- 1) **Rachel Unger**, Special Education Teacher at the Jr./Sr. High School, resignation, effective July 14, 2011.

# WYOMISSING AREA SCHOOL DISTRICT 2011-4346

## Minutes August 15, 2011

- 2) **Kevin J. Maier**, Speech and Language Pathologist at the Jr./Sr. High School and West Reading Elementary Center, resigned, effective date to be determined but may be held up to 60 days.
- 3) **Leigh Baran**, Speech and Language Pathologist at the WHEC, resigned, effective date to be determined but may be held up to 60 days.
- 4) **Brittany Reber**, Transition Coordinator at the Jr. /Sr. High School, resigned, effective date to be determined but may be held up to 60 days.
- 5) **Michelle Geist**, Autistic Support Teacher at the Jr./Sr. High School, resigned, effective date to be determined but may be held up to 60 days.
- 6) **Rebecca Walker**, Extended School Year Teacher at the Jr./Sr. High School, termination effective June 28, 2011.

*Background Information: Ms. Walker was approved at the June 27, 2011 Board meeting but did not work for the District.*

### b. Confidential Support Staff

- 1) **Deborah Mould**, Benefits Coordinator, resignation, effective August 18, 2011.

### c. Support Staff

- 1) **Mary Thacker-Young**, Instructional Aide, resignation, effective August 12, 2011.

## 3. ADDITIONAL HOURS/CHANGE IN HOURLY RATE

### a. Support Staff

- 1) **Diana Swavely**, change in hourly rate from \$11.64/hr. to \$13/hr. to work as an aide and nurse for the Extended School Year Program, effective June 27, 2011 to July 28, 2011.
- 2) **Janice Duquette**, change from \$15.92/hr. to \$17.38/hr. to provide temporary coverage for the retirement vacancy of the Secretary to the Jr./Sr. High Principal position effective July 5, 2011 to a date to be determined.

## 4. POLICIES

First Reading of the following policies:

- |     |                        |
|-----|------------------------|
| 008 | Organization Chart     |
| 221 | Dress and Grooming     |
| 805 | Emergency Preparedness |

**WYOMISSING AREA SCHOOL DISTRICT** 2011-4347

**Minutes** August 15, 2011

909 Municipal Government Relations

Yeas: Fitzgerald, Helm, Larkin, Painter, Portner, Sakmann, Seltzer  
and Davis.  
Absent: Bamberger  
Nays: None. Motion carried.

The remaining Personnel and Policy items were opened for discussion. There were no questions or comments.

**OLD BUSINESS** The next WAEA negotiations meeting will be on August 23, 2011.

**NEW BUSINESS** Introduction of the new teachers will take place at the meeting of September 12.

Mrs. Davis asked Board members to consider attending the opening day inservice breakfast and program on August 23. Mrs. Seltzer confirmed her attendance.

**HEARING FROM  
WAEA** None.

**HEARING FROM  
AFSCME** None.

**HEARING FROM  
WAEF** None.

**ADJOURNMENT** A motion was made by Mr. Fitzgerald, seconded by Mr. Painter to adjourn at 4:30 p.m. Mrs. Davis announced that an Executive Session would be held immediately following the meeting.

---

Corinne D. Mason  
Board Secretary